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STAFFORD COUNTY  
HISTORICAL COMMISSION  
MEETING MINUTES  
FEBRUARY 7, 2013

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**CALL TO ORDER**

Type Meeting	Date	Day	Time	Location	By
Regular	February 7, 2013	Thursday	3:03 PM	ABC Conference Room	Anita Dodd - Chairperson

**ROLL CALL**

**STAFF MEMBERS PRESENT**

Members	Present	Absent		Staff	Title	Department
Ann Best-Rolls	✓			Kathy Baker	Assistant Director	Planning & Zoning
Richard Chichester	✓			Terry Baxley Morton	Commission Clerk	
Jane Conner		✓		Amber Forestier	Environmental Planner	Planning & Zoning
Anita Dodd	✓			Ed Keasler	Transp Project Manager	Public Works
Barbara Kirby	✓					
Ken Pitts	✓					
David Rodriguez <sup>MD</sup>		✓				

<b>GUEST</b>	Steve Hundley AICP	Community Plans & Liaison Officer for Quantico Marine Corps Base
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**NEW BUSINESS**

*Topic: Poplar Road & Mountain View Road Improvements - Phase I Architectural & Archeological Surveys - Discussion.*  
*Information:*

- A map of the project was given.
- Commission is concerned about the old building that was a store. The building will not be impacted.
- Old gas tanks had to be refurbished in the 1970s due to leakage. Soil tests show no harmful residue to the area.
- Improvement to the curb at Cedarville Lane and the intersection at Mountain View and Poplar Roads.
- Public Hearing scheduled for February 27, 2013.

*Action:* Commission pleased of the outcome regarding the old store.

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*Topic: The Glens Subdivision - Section 10 - Archeological Report - Discussion.*

*Information:*

- Commission concerned about a cemetery in the area. Cemetery Committee recently tried to locate the cemetery.

*Action:* The Commission requested that the developer or its consultants check out the area.

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*Topic: Quantico Building - Demolition - Discussion with Steve Hundley AICP.*

*Information:*

- Building is located south of the Marine Corps Air Facility - built in 1942.
- Building is in very bad condition - not suitable to use - wood beams deteriorated - roof collapsed - weather damaged.
- Commission was concerned it may have been part of an old farm at one time - it was not - it was used as an old gym.

*Action:* - Commission requested that a recordation be conducted of the building - measured drawings.

- Barbara Kirby requested copies of phase 1 studies and reports of properties located in Stafford County for record keeping.

*Discussion of Cemeteries at Quantico:*

- Steve Hundley offered Anita Dodd a map of old cemeteries located on the west side of the Base.
- Anita Dodd would like a map of the cemeteries of when the Base moved into the area.
- Anita Dodd is meeting with the Base Archeologist and wants to compare and exchange information.
- Bodies were relocated from the Base to Cedar Run Cemetery in Prince William and Carter Cemetery in Stafford.
- Initially Cedar Run was for white families and Carter was for black families. Both cemeteries are still used today.

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*Topic: Historic Preservation Awards for 2012*

*Results:*

- The letters requesting nominations from the various organizations will be sent in a couple of days.
- The Commission decided to have nominations sent to the Planning & Zoning Department. Kathy Baker will forward the nominations to all Commission members.

Ann Best-Rolls motioned, seconded by Barbara Kirby, to send out the letters to the nine organizations previously selected requesting their nominations be sent to the Planning & Zoning Department. The motion carried 5 - 0 with 2 absences.

*Action:* The clerk will e-mail the letter to the nine organizations' recipients.

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*Topic: Commission Monthly Meeting.*

*Results:*

Ken Pitts motioned, seconded by Barbara Kirby, to schedule the July 4, 2013 meeting for the following Thursday, July 11, 2013. The motion carried 5 - 0 with 2 absences.

*Action:* The clerk will reserve the ABC Conference Room, notify the Public Information representative, post the change on the Commission's web page, and modify the Commission's meeting calendar.

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#### *UNFINISHED BUSINESS*

*Topic: Falmouth National Register Nomination - Revision - Update.*

*Information:*

The nomination was sent back in with comments addressed. Kathy Baker sent the revision to Commission members. The ARB discussed the nomination at its meeting on Monday. The ARB had a couple of follow up questions to be sent back to DHR. DHR has until the 19<sup>th</sup> of this month to respond, and then the application will be finalized and sent back to DHR.

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#### *MEETING MINUTES*

*Topic: Historical Commission Annual Meeting Minutes for January 3, 2013.*

*Results:*

Barbara Kirby motioned, seconded by Ken Pitts, to approve the Annual Meeting Minutes for January 3, 2013 as presented. The motion carried 5 - 0 with 2 absences.

*Action:* Clerk will post approved minutes on the Commission's web page, and print the document for the Chair and the Secretary to sign at the next monthly meeting.

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#### *CONTINUATIONS*

*Topic: Civil War Database - National Park Service - Update.*

*Update:*

Kathy Baker has touched base with the National Park Service. The database is still projected to be provided by the NPS at the end of March.

*Action:* Kathy Baker to continue communication with the NPS regarding the database.

*Topic: Falmouth Intersection - Master Interpretive Plan - Update.*

*Update:*

Staff has been conducting interviews and meeting with different people, getting background information. Staff hopes to get back the week of the 25<sup>th</sup> of February with a prospective consultant and to have a couple stakeholders meetings. Kathy Baker will inform the Commission when there is anything more definitive to report.

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*REPORT BY COMMISSION CHAIRPERSON*

*Topic: Cemetery Committee - Amendments - County Cemetery Ordinance.*

*Update:*

Anita Dodd is also Chair of the Cemetery Committee. The Cemetery Committee is working with Rysheda McClendon, Assistant County Attorney. The ordinance will go to Planning & Zoning, the Board of Supervisors will then, in turn, send it to the Planning Commission, then back to the Board of Supervisors. Some of the modifications are, clarification of when the ordinance comes into effect, requesting the state provide where disinterring occurs, and the appropriate license was obtained, maintenance of cemeteries in subdivisions other than HOAs, including management companies etc. Anita Dodd said it would be helpful to have the Historical Commission backing the Cemetery Committee, particularly at the Board meeting.

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*REPORT BY COMMISSION MEMBER*

*Topic: Richard Chichester - Sherwood Forest - Update.*

*Update:*

Richard Chichester met with Kevin Crown, his wife, and his employer and his wife, at the site. The site had been cleaned up. They had pictures of the property from many years ago. They went through the house. He provided copies of an article and pictures from the Free Lance-Star newspaper from June 11, 1929 that he received from a citizen. They also walked through the additional buildings on the site. He said the owners plan on making the house a club house type building for the subdivision and a place available for rent for receptions, conferences etc. The slave quarters are in very poor condition, the owners said they may be able to salvage half of the quarters. He said the owners intend to greatly invest in the buildings and property. He said he hopes to invite the owners to speak to the Commission in a few months. He said the owners are interested in saving and improving the buildings as the Commission had hoped. The Commission thanked Richard Chichester for his communication and tenacity with the owners of Sherwood Forest. He said Kevin Crown had traced the property back to the ownership by Mary Ball Washington. He's concerned there are no longer dairy farms in the County. The barn on this property is a great example of a working dairy barn from the early part of the 20<sup>th</sup> century. The silos are in great condition.

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*ADJOURNMENT*

The meeting adjourned at 4:13 PM.

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Anita Dodd - Chairperson

Barbara Kirby - Secretary

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